

## **WEB POSTING POLICY FOR SCHOLARSHIP, FELLOWSHIP, INTERNSHIP, AND ACADEMIC EMPLOYMENT OPPORTUNITIES**

Saint Louis University administers its programs consistent with its Catholic, Jesuit identity and applicable laws governing non-discrimination and diversity. Academic units may not post materials relating to University programs or opportunities that establish eligibility or participation requirements based in whole or in part on an individual's race, creed, ethnic group, country of origin, sex, or religion without obtaining prior approval from the Office of the Provost and the Office of the General Counsel. This policy does not prohibit academic units from posting materials or providing links to government or privately sponsored and administered programs or opportunities that are not administered by the University.

Academic units maintaining scholarship/fellowship and/or internship/employment web pages must observe the following principles in creating and maintaining those pages:

- Postings should, insofar as is reasonable, serve the principal academic interests of *all* students within the unit (e.g., all undergraduate Business students, or all Physical Therapy majors).
- Criterion-based selectivity may be exercised in the development of these postings (e.g., the opportunities judged to best meet students' needs), but postings may not be inappropriately exclusionary (e.g., focused the interests of a particular race or gender).
- Only when the number of opportunities listed is extensive may these opportunities be clustered into categories.
- Each unit has the obligation to regularly revise all such postings, eliminating items that are out-of-date or which no longer meet the criteria used to develop the lists, and adding important new items that meet established criteria for inclusion.

A unit having questions about the appropriateness of a posting should contact that unit's dean or the Office of the Provost.